



**NEWBERG PUBLIC LIBRARY ADVISORY BOARD  
MINUTES**

**June 18, 2020 6:30 P.M.**

**Meeting Held Electronically Due to COVID-19 Pandemic**

- 1. CALL MEETING TO ORDER** at 6:36 p.m. by Chair, Suzanne Meenahan
- 2. ROLL CALL via Zoom Conference**

All present:  
Board Members: Suzanne Meenahan, Chair and Liaison to Foundation; Rebecka Ratcliffe, Vice Chair;  
Kerrie De Ieso; Crystal Garcia, Tim O’Leary  
Library Director: Will Worthey  
Staff Note Taker: Audrey Smith  
Guest: Jessica Otto
- 3. CONSENT CALENDAR**
  - a. Minutes for the May 21, 2020 meeting were accepted.
  - b. COVID-19 Era May statistics were accepted.

A brief overview of the library’s Summer Reading Program was also discussed by the Board at this time.
- 4. PUBLIC COMMENTS**

None were lodged.
- 5. BOARD COMMENTS**
  - a. **No Library Narratives at this time.**
  - b. **News from board members.**

Board Member De Ieso mentioned a Facebook post by a local teacher who set up a personal lending library. The library board members agreed to reach out to the poster to do some fact finding and offer assistance.
- 6. REPORTS**
  - a. **Update on the Newberg Graphic digitization request: Library Chair.**

Chair Meenahan informed board members that talks with the Newberg Graphic have not recommenced due to COVID-19 concerns and suggested a follow-up call in the near future. The Library Director announced that he has agreed to be the mentor to volunteer Drew Harrison who will lead this digitization project as part of a master’s degree practicum.
  - b. **Update on the Latino Librarian recruitment: Library Director.**

Library Director stated that two of the three candidates pulled out of the hiring process shortly before the interview process. The third candidate was interviewed and did not meet qualifications in the area of library experience. Recruitment for this position has been suspended until further notice.

**7. BUSINESS**

**a. Long range plan 2020-2025 approving current goals and next steps: All.**

Vice Chair Ratcliffe requested the removal of the word “possible” from the beginning of Objective D of the 2020-2025 Strategic Plan and all board members approved.

Vice Chair Ratcliffe motioned to approve the new 2020-2025 Strategic Plan, subject to further refinement from public input. Board Member De Iseo seconded the motion. The board voted unanimously in favor of the motion. Library Director agreed to format the 2020-2025 Strategic Plan into a circulating document for the next step in the long-range planning process.

**8. NEXT MEETING/STEPS**

**Library Advisory Board:** August 20, 2020

All board members agreed to cancel the July 16, 2020 meeting.

**9. ADJOURNMENT**

The Library Board adjourned at 7:11 p.m.

Submitted: Will Worthey, Board Secretary / Library Director